

COMMUNITY PROPERTY MANAGEMENT

1208 Badger St., Yorkville, Illinois 60560
Phone # 630-553-2171 Fax # 630-553-7985

Verification of Employment/Residency Consent

The individual(s) as named below and by signature hereby consents to authorize the release of employment/landlord verification as required for an apartment approval. This information as provided will remain confidential for this stated purpose only. Your prompt response is crucial and greatly appreciated.

**Prospective Tenant(s) who are applying please fill-out the top portion ONLY!
Name, signature & last 4 of your social security #.
DO NOT FILL OUT THE BOTTOM TWO (2) SECTIONS!**

_____	_____	XXX-XX-_____
Applicant Name (Print)	Applicant Signature	SS#
_____	_____	XXX-XX-_____
Co-Applicant Name (Print)	Co-Applicant Signature	SS#

The applicant referenced above has applied for an apartment and has indicated you as their Employer/Landlord. Please complete the following information and return it by fax.

I. Landlord Address: _____

1. Lease Dates _____
2. Rent Amount \$ _____ Security Deposit Amount \$ _____
3. No. of Late Payment: _____
4. No. of NSF Checks in the last 12 months _____
5. Have any unauthorized persons lived in this unit? _____
6. Has this resident been found with an unauthorized pet? _____
7. Have there been any disturbance problems with other tenants? _____
8. Have the local police been called regarding the applicant or guest? _____
9. Has the applicant or guests acted in a physically violent or verbally abusive manner toward neighbors or staff? _____ If yes, please explain _____
10. Amount of security deposit refunded to tenant \$ _____
Please explain _____
11. Would you rent to this resident again? _____
12. Other problems? _____
13. Are you related to this applicant? _____ If yes, how? _____

II. Employer Employee Name: _____

1. Starting Date: _____ 2. Salary _____
3. Seasonal Part-Time Full-Time (please circle) If Part-Time, hours per week? _____
4. Continued Employment expected? Yes No
5. Are you related to this applicant? _____ If yes, how? _____

III. Landlord/Employer Thanking you for your assistance!

_____	_____	_____
Signature	Title	Date